

## EMCOM — Net Control Leader

### Internal Four Seasons Radio Commander

#### Check-List

- Have pre-printed up to date copies of Street Captain & Auxiliary Check-in lists. Use computer room or laptop to print out lists if not preprinted or current.
- Set up FRS Antenna and cable (stored in Electrical Room) and run cable to radio (stored in Game room cabinet) on game room radio table (a pentagon table) where access of other command post members can communicate with the field when necessary.
- Turn on FRS/GMRS radio and select Channel 4, Privacy Code 14, listen for any radio traffic
- If no Net Control is identified, press the PTT (Press-To-talk) button on the radio and announce that:

"The 4 Seasons Emergency Net  
is now activated."

- Identify yourself and announce that you are acting as the "Net Control".
- Assign Scribe to record check-ins and messages.
- Announce that you are now accepting check-ins and request names and locations and after checking-in, members are to continue to monitor the frequency

until the net is closed by Net Control or advised to change channels.

- Using the radio check-in sheet, record the Street Captains check-ins. After SC check-ins are recorded, record any Auxiliaries use the check-in lists as a roll call.
  - When you believe check-in is complete provide Incident Commander (IC)/Ops Commander (OC) with copy of roll call. Contact Division Commanders and notify them of Street Commander no-shows. Ask Division Commanders to reassign no-show SC addresses to other SCs and to radio back those reassignments using the Div. Index numbers.
  - Receive and record Windshield Size-ups from Division Commanders. Provide copies to IC/OC. Receive and record Door-Knock Size-ups from Division Commanders. Provide copies to IC/OC and External Radio Commander to forward to Amateur Radio Emergency Service® (ARES), and Radio Amateur Civil Emergency Service (RACES)
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- Receive and record SCs requests for equipment, transport, or supplies and forward to Logistics Commander. Receive and record SCs requests for personnel, and forward to IC/OC.
  - Assist IC/OC in deploying/reassigning personnel to fill the needs of field SCs.
  - Receive and Record teams entering a house/building or backyard. Receive and record their safe exit. Notify IC/OC.
  - If absolutely necessary, assign frequency changes to Divisions/teams and advise IC/OC of them.

- FORMS: RADIO CHECK-IN,CERT #6,#8